

CONTACT

LOCATION
Baku, Azerbaijan

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TECHNICAL SKILLS

SQL / MS SQL: Intermediate

MS Excel: Formulas & Reporting

MS Word: Formatting & Prep

MS PowerPoint: Presentations

AI Tools: Research & Productivity

LANGUAGES

Azerbaijani: Native

Turkish: Native / Fluent

English: IELTS 6.5 (Academic)

Russian: Intermediate

COMPETENCIES

- Data Analysis
- Record Management
- Detail Oriented
- Time Management
- Task Prioritization
- Problem Solving
- Adaptability

TOFIQ HUSEYNOV

JUNIOR HANDLING COORDINATOR | INTERNATIONAL TRADE & LOGISTICS

PROFESSIONAL SUMMARY

International Trade and Logistics graduate from Azerbaijan State University of Economics (UNEC), with an academic average of 82.6/100 and IELTS Academic score of 6.5. Possess intermediate-level SQL knowledge and strong Microsoft Office skills. Interested in transportation coordination, vendor management, supply chain operations, and logistics documentation. Analytical, detail-oriented, and motivated to develop a career in international logistics.

EDUCATION

Bachelor's Degree in International Trade & Logistics — 2022 – 2026
Azerbaijan State University of Economics (UNEC)

- Academic Grade Average: **82.6 / 100**
- Focused coursework on global supply chain networks, import/export regulations, and freight management.

RELEVANT KNOWLEDGE & OPERATIONAL FOCUS

- **Trade & Logistics Principles:** Core understanding of international transportation modes and supply chain frameworks.
- **Logistics Coordination:** Documentation management, shipment tracking, and process flow optimization.
- **Vendor & Service Management:** Vendor research, comparative service analysis, and communication.
- **Reporting & Communication:** Structured business communication and operational reporting.

CERTIFICATES & TRAINING

IELTS Academic Certification — Overall Band: 6.5
International English Language Testing System

Business Financing Tools — Score: 96.06%
Central Bank of the Republic of Azerbaijan — Virtual Education Platform
Certificate awarded for successful completion of the distance learning course (April 2026).

"Success and Public Speaking" Training Certificate
UNEC Student Scientific Society, Faculty of Business and Management
Awarded for active participation in the professional development training.

CAREER OBJECTIVE

To build a career in logistics coordination and transportation operations by applying my academic background, analytical abilities, and technical skills to support efficient transportation processes, accurate documentation, vendor communication, and supply chain operations.