



Gulnar Ahmadova

Date of birth: 12/10/2001 | **Nationality:** Azerbaijani | **Gender:** Female

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● PROFESSIONAL SUMMARY

Detail-oriented team player with strong organizational skills. Able to handle multiple projects simultaneously with a high degree of accuracy. 3 years of experience in fast and accurate translate of documents in university. I have 1 year of experience in sales.

● EDUCATION

15/09/2019 – 15/01/2024 Baku, Azerbaijan

Khazar University (GPA: 73,95)

BACHELOR'S DEGREE IN TRANSLATION

● WORK EXPERIENCE

October/2024 – Present Baku, Azerbaijan

Baku Electronics

Promoter

- Actively promote Baku Electronics products to customers.
- Greet customers warmly, provide detailed information about products, and answer questions to help them make informed purchasing decisions.
- Maintain deep knowledge of the products you are promoting, including technical specifications, usage instructions, and comparisons with competitor brands.
- Work closely with store staff and supervisors to ensure a smooth customer experience and meet sales targets.
- Represent the Baku Electronics brand in a professional, friendly, and positive manner at all times.

April/2024 – June/2024 Baku, Azerbaijan

AZZA Cake House

Seller

- Greet customers with a friendly attitude, assist them in choosing cakes, pastries, and other products, and answer their questions politely.
- Have thorough knowledge of the ingredients, flavors, and types of cakes and desserts offered to make accurate recommendations.
- Maintain a clean and hygienic working environment, including the sales counter, display area, and packaging materials.
- Work closely with colleagues to provide fast and efficient service, especially during busy hours or special occasions.
- Resolve minor complaints or concerns professionally and ensure customers leave satisfied and happy.
- Recommend seasonal or special items to boost sales and inform customers about new arrivals or discounts.

● SKILLS

Microsoft: Microsoft Word, Microsoft PowerPoint, Microsoft Outlook

Video Conferencing (Zoom, Teams, Skype) – Advanced

● LANGUAGE SKILLS

Mother tongue(s):

Other language(s): AZERBAIJANI

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B2	C1	B2	B2	B1
RUSSIAN	A2	A2	A2	A2	A2
TURKISH	C1	C1	B2	B2	B2
SPANISH	A2	A2	A2	A2	A2

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

● TRAINING

July-August 2025 Baku, Azerbaijan

The Royal Wedding Project (Jalal Kangarli & Afsar Mirzoyev)

Advanced practical training in professional photography and videography (**Honors Diploma**)

2024 Baku, Azerbaijan

Microsoft Office Programs Speed Academy

Word, Power Point, Excel, Outlook, Publisher, Access

2024 Baku, Azerbaijan

Social Mentors

- Certificate is awarded for the successful completion an Social Media Marketing course program

2024 Baku, Azerbaijan

Polyglot Language Center

- High performance in Spanish and according to interesting speech

2013 Baku, Azerbaijan

Füzuli District Music School Number 2

- Diploma for graduate piano

● KEY COMPETENCIES

Responsible

Sociable

Good team player

Stress resistance

Problem solver

Excellent communication skills

Fast learner and open for changes

Translation from-to English-Azerbaijani,Azerbaijani-English