



Narmin Hasanova

Office Manager

Experienced Office Manager with strong organizational and communication skills. Skilled at managing office operations, coordinating schedules, and supporting teams. Efficient, reliable, and detail-oriented, with a friendly approach to problem-solving.

• Contact

055 817 14 96

azizlinermin38@gmail.com

Baku, Azerbaijan

• Education

2014-2018

Baku Eurasian University

Bachelor of American Studies

• Language

Azerbaijan

English

Turkish

Russian

• Skills

Office Administration & Organization

Team Coordination & Communication

Microsoft Office (Word, Excel, PowerPoint)

Scheduling & Calendar Management

Analytical Thinking & Problem Solving

• Work Experience

2019-2020

Office Manager

Caspian Business Center

2021-2024

Office Manager

Deniz Mall Kinderland

2024-2025

Office Manager

NM BEAUTY

2025

Office Manager

SAT Plaza LEGAL WAY MMC

2025

Office Manager

BOFC