



Banu Ibrahimova

Project Manager

CONTACT

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SOFT SKILLS

- Management
- Result orientation
- Organization
- Communication
- Teamwork Time
- management

HARD SKILLS

- MS Office
- AutoCAD / SolidWorks
- 1C – 8.3
- Trello
- Agile / Kanban
- Waterfall

LANGUAGES

- Azerbaijani – Native
- Turkish – B2
- English – B2

COURSE

İrəliləyiş Program – State Employment Agency, 2023
AutoCAD/SolidWorks – CodeAcademy, 2023
Skills for the Future – Innovation Center, 2022
Fundamentals of Mobile Communication – Azerfon LLC (Nar Mobile), 2021

PERSONAL PROFILE

As a freelance project manager, I have successfully led various teams, precisely drafted technical requirements, and managed results-driven projects. I am well-versed in Agile and other methodologies and adapt quickly to changing conditions. My professional approach and strong sense of responsibility are key to my achievements in this field.

EDUCATION

2024-2025 Div Academy

IT Project Management

2023 – 2025 AZERBAIJAN TECHNICAL UNIVERSITY

Master Degree - Radio and Television Broadcasting

2019 – 2023 AZERBAIJAN TECHNICAL UNIVERSITY

Bachelor Degree - Electronics, Radiotechnics and Telecommunication Engineering

WORK EXPERIENCE

Marketing Project Manager Libra Kitab

August 2025 – Present

- Developing strategies for social media channels
- Conducting market research
- Preparing and executing marketing projects

Project Manager (Freelance) Neo Sphere

March 2025 – Present

- Supervision of the project implementation process
- Planning and conducting team meetings
- Identifying potential project-related issues and developing solutions

Project Manager (Freelance) eic TV

April 2025- June 2025

- Supervision of the project implementation process
- Developing strategic planning to support project growth
- Managing and coordinating the project team

Project Lead (Freelance) DendClub.com

May 2025 – august 2025

- Formation and structuring of the project team
- Oversight and monitoring of project processes
- Organization and facilitation of team meetings
- Ensuring performance evaluation and assessment procedures

IT Project Manager Hilay Company

November 2024 – May 2025

- Coordinating and overseeing the execution of the project
- Organizing and managing events related to the project
- Establishing and maintaining regular communication with partner companies

1C System Administrator Matanat A Group of Companies

August 2024 – May 2025

- Creation and registration of contracts in the 1C system
- Entry and configuration of new items in the internal system
- Preparation of monthly reports and summaries