

AMINA HEYDAROVA

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PROFESSIONAL EXPERIENCE

Educational Counselor

StudyNet Group Ltd. | *Baku, Azerbaijan (Jun 2024 - present)*

- Provide guidance and counseling to students on selecting suitable universities and academic programs abroad
- Support applicants in preparing documents and completing admission processes for various international educational institutions
- Assist students applying to the "State Program for the Education of Azerbaijani Youth in Prestigious Higher Education Institutions Abroad (2022–2028)"

Independent English & Russian Language Instructor

Remote & on-site | *Riga, Latvia (Apr 2021 - June 2024)*

- Delivered customized lessons to students in English and Russian
- Adapted teaching methods to different learning styles and proficiency levels
- Planned lessons, track student progress, and provide constructive feedback

EDUCATION

Master's Degree in Educational Management

University of Latvia | *Riga, Latvia (Sep 2021 - Mar 2023)*

Bachelor's Degree in Humanities in English and German language and cultural studies

Liepaja University | *Liepaja, Latvia (Sep 2017 - Jul 2021)*

- Erasmus+ Exchange Program, TU Darmstadt | *Darmstadt, Germany (Feb 2020 - Sep 2020)*

EXTRACURRICULAR ACTIVITIES

- Participation in International Student Conference "Education from Past to the Future: A Journey to New Horizons After the 100th Year", MEF University | *Istanbul, Turkey (May 2024)*
- Participation in the interactive seminar "Discrimination, hate/crimes speech: what do I do?", Latvian Centre for Human Rights | *Riga, Latvia (May 2021)*
- Summer School Program in Artistic Photography and Videography, Sabanci University | *Istanbul, Turkey (Jun - Jul 2014)*

ADDITIONAL INFORMATION

Certifications: UK Agent and Counsellor Training, British Council (*May 2025*); Fundamentals of Data Analysis in Excel, Corporate Finance Institute (CFI) (*Apr 2025*)

Languages: Azerbaijani (native or bilingual proficiency); Russian (native or bilingual proficiency); English (native or bilingual proficiency); German (advanced); Latvian (advanced); Mandarin (elementary)

Professional Skills: Teaching / Instruction (English & Russian), Cross-Cultural Communication, Emotional Intelligence, Critical Thinking

Technical Skills: EduAgent CRM; Microsoft Office Suite; Application Processing Systems and Documentation

Interests: Language Learning; Reading Books; Gaming (Strategy & Puzzles)